

**ADMISSION FORM**

It is a Government requirement that we hold accurate records of all our pupils, we treat all the information with the utmost confidentiality. The information given below will be held and maintained on the school's data base where only authorised personal will have access.

**Section A – Basic Pupil Details** (Legal Requirement)

Legal First Name ..... Legal Surname .....

Legal Middle Names ..... Chosen Name .....

Address..... Post Code .....

..... DOB ..... Gender : Male/Female

Ethnicity :- White – Cornish	<input type="checkbox"/>	White/Black African	<input type="checkbox"/>	Any other Asian Background	<input type="checkbox"/>
White - British	<input type="checkbox"/>	Black - African	<input type="checkbox"/>	Any other Mixed Background	<input type="checkbox"/>
Pakistani	<input type="checkbox"/>	Gypsy/Roma	<input type="checkbox"/>	Any other White Background	<input type="checkbox"/>
Bangladeshi	<input type="checkbox"/>	Indian	<input type="checkbox"/>	.....	<input type="checkbox"/>

**Section B – Family/Contacts List** (we need to have details of all persons who have parental responsibility & legal contact along with those who have permission to collect your child and those who may be contacted in an emergency)

Contact 1 - Relationship to Child .....

Title ..... Forename ..... Surname .....

Home Address .....Post Code .....

Home Tel ..... Daytime .....Mobile .....

Email Address ..... Authorised to Collect - Yes/No

Legal Guardian – Yes/No Primary Guardian - Yes/No Court Order - Yes/No

Contact 2 - Relationship to Child .....

Title ..... Forename ..... Surname .....

Home Address .....Post Code .....

Home Tel ..... Daytime .....Mobile .....

Email Address ..... Authorised to Collect - Yes/No

Legal Guardian – Yes/No Primary Guardian - Yes/No Court Order - Yes/No

Contact 3 - Relationship to Child .....

Title ..... Forename ..... Surname .....

Home Address .....Post Code .....

Home Tel ..... Daytime .....Mobile .....

Email Address ..... Authorised to Collect - Yes/No

Legal Guardian – Yes/No Primary Guardian - Yes/No Court Order - Yes/No

**Section C - Siblings** (including half/step brothers and sisters) – who are currently at this school

Surname	Forenames	Gender	Date of Birth

**Section D – Pupil Medical/Dietary Information**

Medical Conditions/Dietary Requirements – Please include details of any allergies/medical conditions e.g. asthma.

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Medical Practice ..... Tel No .....

Emergency Medical Consent - Yes/No (this confirms that the school can initiate appropriate medical treatment in the event of an emergency)

**Section E – Pupil School History and Additional Information**

Please give details of previous schools including nursery –

Name and Address of Previous School .....

Telephone number of Previous School .....

Child of Service Personnel - Yes/No English as an Additional Language – Yes/No

**Section F – Court Orders**

If the pupil is subject to any Court Orders that we need to be aware of please specify the Court Order terms below. A copy of any Court Orders will need to be provided.

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**Section G**

I confirm that all the information on this form is correct and I will inform the school if any of the above details change.

Print Name ..... Signed ..... Date.....

**FOR SCHOOL OFFICE USE :**

Year Group ..... Reg Group ..... Date of Admission .....

UPN..... Student ID No ..... Childs ID recorded .....

Nursery Only –

Hours at Setting ..... Funded Hours ..... Extended Hours .....

Thirty Hour Code .....