

Dear Parent/Carer,

It is essential that we ensure the information we hold about you and your child is accurate and up to date in order for us to support your child at school.

We regularly send out Data Collection sheets to parents to check that the data we hold is up to date. If you have changed your mobile number, moved address or have any changes which you need to let us know about please contact the School office who will be able to update the data that we hold.

The information that you give us is held on the School's database to which no unauthorised person has access. This database is compliant with the new General Data Protection Regulation.

To view the School/Trust Privacy notice please go to:

[www.bridgeschools.co.uk/View-Doc?url=Governance/Privacy Notice - Pupils - FINAL 27.4.18.pdf](http://www.bridgeschools.co.uk/View-Doc?url=Governance/Privacy%20Notice%20-%20Pupils%20-%20FINAL%2027.4.18.pdf). Alternatively you are welcome to call at the school office to read through a paper copy.

If you have any questions about this document please contact the School office in the first instance.

In order to comply with the new regulation, the School needs your consent before taking photographs or making video recordings of your child. You have the option to indicate whether or not you consent to your child's images being taken and used for different purposes. **You can withdraw your consent at any time by writing to the School.**

**Thank you for completing the latest consent form this will be held on file until new consent forms are issued at the beginning of the next academic year.**

Name of Child .....

Class .....

Please sign below to indicate your consent to the following and return to the School Office by **Friday 25<sup>th</sup> September**, if consent is not given then we will no longer be able to take photos for that purpose of your child:-

	Name Parent/Carer	Signature
I give my consent for the School/Trust to take photographs and make video recordings of my child for the School/Trust own records.		
I give my consent for the School/Trust to use images of my child in video recordings to promote the School/Trust.		
I give my consent to images/video recordings of my child being used on the School/Trust website, I understand that these images will be available on the World Wide Web.		
I give my consent to images of my child being taken and used for official School/Trust purposes of promoting or publicising School/Trust events (eg Newsletter)		
I give my consent for the School/Trust to pass photos and first name of my child for publishing to the press.		
I give my consent for images to be used on the Schools Facebook/Social Media Pages.		